

## Students can view financial statements at any time by following these steps:

1. Visit [my.carrollu.edu](http://my.carrollu.edu) then log into [Anthology](#).
  2. Click on the **Student Portal Home Page**.
  3. Click on **My Finances (Pay Bill/Statements)**.
  4. Click on **Account Information**.
  5. Select your **Active Program**.
  6. Select the **Statement you would like to view**.
- Account Details tab: This will allow you to view your current balance in real time by your program.
  - My Statements tab: This will allow you to view a history of the current month's statement, previous month's statements, and/or any statements you generate under the Registration Bill tab. Statements of Student Accounts are called Detail Registration Bills. Statements are generally published on the first of each month.
  - Subsidiary Statements tab: This will allow you to view your Housing, Confirmation or Cross- Cultural Experience deposits and balances. Select the subsidiary statement type, then click the monthly statement by statement closing date and enrollment. Statements of Subsidiary Accounts are called Subsidiary Statements. Statements are generally published on the first of each month.
  - My Registration Bill tab: This will allow you to select past terms for a balance or payment history and/or view estimated Tuition and Fees, Housing costs, Meal costs, other charges, approved/pending Financial Aid, and/or payments for upcoming terms. Under Registration Bill Summary by Term, you can select the Students' Registration Bill, and create a PDF statement at any time. This will allow you to add and archive this statement to your My Statement tab to access it at any time you need it. Your Tuition and Fees are created whenever you complete your registration for a given term.