



Hello!

We are so excited that you have decided to sign your child up for one of Carroll University's Prairie Springs Environmental Education Center Summer Camps! This is our 4<sup>th</sup> year offering these camps and we'll do everything we can to make it the best summer camp experience. This information packet will serve as a guide for all parents and guardians about our summer camps and what you can do to best prepare.

If you still have questions after reading this packet, please feel free to contact me at your convenience and I'll be happy to provide you with any information you need.

I look forward to providing your camper with a fun, age-appropriate, and engaging experience!

We'll see you soon!

*Jenna M. Gatzke*

**Jenna Gatzke**

**Coordinator of the Prairie Springs Environmental Education Center and Greene Field Station**

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**Carroll University**

100 N. East Ave. | Waukesha, WI 53186

# Preparing for Camp

Thank you for registering for a 2021 Summer Camp! The Summer Camp Parent Packet has everything you need to prepare for camp including: a packing list, what to expect at camp, and more! If you have any please contact: Jenna Gatzke, Coordinator of Prairie Springs Environmental Education Center, at [jgatzke@carrollu.edu](mailto:jgatzke@carrollu.edu) or 262-524-7645.

## Location

Campers should be dropped off and picked up at Prairie Springs Environmental Education Center every day of camp. Our address is W307S4706 Hwy 83 / Genesee Depot, WI 53149. We are located on the northeast corner of the highway 59 and 83 roundabout with the drive being off of highway 83 right by the roundabout. Please look up the location on Google maps before coming to make sure you know where to go.

## Preparing for Camp

Campers will be going outside every day of camp - rain or shine. Unless the National Weather Service issues a watch or warning (heat, storm, or otherwise), we will go outside. This means if it's really hot, really cold, raining, snowing, or anything in between we will go outside. A properly dressed camper is a happy camper. So please check the weather daily with your camper and decide together what will work best for that day.

Additionally, we strongly encourage campers to **bring a backpack with the following:**

- Refillable water bottle (we have a water fountain)
- Sun hat
- Properly fitting closed-toe shoes or boots
- Sweatshirt/sweater
- Spare clothes: socks, pants, undergarments
- Swimsuit or clothes that they may get wet, and towel
- Rain coat or poncho
- Watershoes (or shoes that can get wet)
- Sunscreen (apply before camp)
- Bug spray (apply before camp)
- **Snack (x2 if in full-day program)**
- **Lunch (if in full-day program)**

We encourage you to label all of your camper's gear. Carroll University and Prairie Springs Environmental Education Center is not responsible for lost or stolen items.

Lastly, please note the following are **NOT** acceptable at camp:

- Flip flops (campers in flip flops will not be permitted to participate in any activity)
- Umbrellas
- Dress up clothes/costumes (unless a themed day)
- Clothing that needs to stay "clean"
- Electronics (including game devices, ipods, cell phones, etc.)
- Toys from home

Thank You!

# Safety

Safety is of the utmost importance to us here at camp. While we supply band-aids and ice packs, you provide the most critical piece to keeping your campers safe by providing us with as much information on your child as possible – allergies, medications, etc.

## Check In / Check Out

The Registration Form requires you to indicate anyone that can pick-up and drop-off your camper. Per our procedure, we can only release your camper to the individuals listed.

In order to release your camper to anyone other than you and the individuals listed, we need to have written consent or in-person verbal consent. If someone other than you shows up to pick-up your camper, we will ask to see identification. While we understand that this can be frustrating when in a hurry, please remember we do this to keep every camper safe. Should anyone attempt to pick-up your camper that is **NOT** on file – our first point of action is to call you. If we cannot reach you, we will start calling your listed Emergency Contacts. If we feel the situation is unsafe for the camper or staff, we reserve the right to contact local authorities.

## Allergies

The Registration Form also notifies us of any allergies. The sooner we know if there are any allergies, the sooner we can notify other campers and parents/guardians that no one accidentally shows up with a trigger food. **Even if your child does not have an allergy, we ask that you please be mindful of others when packing snacks and meals.**

## Severe Weather/Fire

All of our instructors are trained in the proper procedures for a wide variety of situations including fire, tornado, severe weather, etc. Please note that camp activities often take us away from the phone. Should a situation arise, we will certainly contact you as soon as the situation allows us to.

## Half Day Camp Information

Camp starts promptly at 9:00am every day and ends at 12:00pm sharp. We will have a short break during the day for a snack. **Campers will need to bring their snack\* from home.** We encourage snacks that will fuel your camper like fruit, veggies, or peanut-free granola bars. We will provide an unlimited amount of water throughout the day to ensure your camper stays hydrated. Please make sure your camper has a reusable water bottle with their name on it. We will announce other important information or new details as they arise.

## Full Day Camp Information

Camp starts promptly at 9:00am every day and ends at 4:00pm sharp. We will have two short breaks during the day for snack and also one in between for lunch. **Campers will need to bring their snacks\* (2) and lunch\* from home.** We encourage foods that will fuel your camper for the rest of their busy day. We will provide an unlimited amount of water throughout the day to ensure your camper stays hydrated. Please make sure your camper has a reusable water bottle with their name on it. We will announce important information or new details as they arise.

\*For snacks and lunches, we encourage foods that will fuel your camper for the rest of their busy day. We will provide an unlimited amount of water throughout the day and evening to ensure your camper stays hydrated. Please make sure your camper has a reusable water bottle with their name on it. We will announce other important information or new details as they arise.

# COVID-19

## Carroll University COVID-19 Policies

Prairie Springs is part of Carroll University; thus, we must follow all guidelines of the University. Carroll is currently following all CDC and the Wisconsin Department of Health and Human Services guidelines for COVID-19. Additions for camp this year:

- **Each camper must come to camp with their own mask every day.** Every camper must wear their own mask while indoors (staff will be wearing them also). Luckily, we will spend most of the time outdoors and won't need to wear them with proper social distancing.
- Those picking up and dropping off campers must wear masks.
- Campers that are not from the same household will be kept 6' apart as much as possible, especially when indoors.
- We will be having the campers and staff wash hands and use hand sanitizer frequently throughout each day of camp.
- We will have everyone help to clean surfaces a lot more frequently as well.
- Finally, we ask that everyone band together in an effort to follow the symptom monitoring procedures below.

## Symptom Monitoring Procedures

Our best procedure for staying safe during camp is making a collective effort to make sure no campers, those they live with, and those picking them up / dropping them off are sick. All parents/guardians should assess their own health and their campers' health each morning to see if they are showing any symptoms of the virus. If your child has symptoms associated with COVID-19, they should remain home. If you have symptoms, your child should stay home. This also means any siblings that are in camp should remain home also. If there are other friends or family members picking up or dropping off campers that are showing symptoms, campers should remain home.

The CDC's current list of symptoms include:

Persistent Cough	Sore throat
Shortness of breath/difficulty breathing	Muscle pain
Fever	New loss of taste or smell
Chills	Repeated shaking with chills

Note that some previously listed symptoms, such as a runny nose and sneezing, are no longer considered symptoms of COVID-19 by the CDC. If you are unsure if you, your child, or designated pick-up/drop-off person has COVID-19 symptoms, please lean on the cautious side and do not come to camp.

We really want everyone to be safe. We understand that sometimes kids don't want to miss out on camp or parents are counting on camp as childcare. However, everyone is at risk if one person who is showing symptoms chooses to come to camp anyway. We strongly suggest that parents have a **Plan B** for each day of camp should symptoms show within the household and a camper needs to stay home. **Start planning ahead now.**

If symptoms or illness arises in your household before camp starts, please just let us know. We will give you a full refund for the camp. We just want you to stay home and be safe!