

Job Description

Carroll University
Instructional Technology
Center for Educational Technology & Innovation (CETI)
100 N. East Avenue
Waukesha, WI 53186

Purpose of Job:

- To assist in the development of instructional technologies to aid teaching and learning.

Duties & Responsibilities:

- Creating training materials, such as videos or Quick Guides, to assist faculty learning (e.g., how-to guides for wikis, blogs, camcorders, podcasting, etc.).
- Develop new teaching technologies, such as "apps."
- Assist in researching technologies (both hardware and software programs) that aid faculty in teaching (e.g., trends in universal design).
- Write reports documenting semester work activity.

Job Qualifications:

- Familiarity with Carroll portal, browsers, software.
- Familiarity and/or strong interest in multimedia communication and collaboration.
- Mac experience a PLUS!
- Interest in learning about instructional technologies.

Supervisor:

- Terri Johnson, Ph.D.
262-951-3026