

Job Description

Carroll University
HISTORY
100 N. East Avenue
Waukesha, WI 53186

Purpose of Job:

- Provide assistance and support to history faculty.

Duties & Responsibilities:

- Perform tasks as required by history faculty
- These include: photocopying, scanning, filing, basic research (web and library), running errands on campus, and any other tasks asked by faculty.

Job Qualifications:

- Status as history major or minor or major/minor in related field

Supervisor:

- Dr. Abigail Markwyn
262.524.7275