IMPORTANT DATES and DEADLINES TO REMEMBER

Suggested Timeline for Full Time Students:

FRESHMEN: Successfully complete the PPST tests. Begin developing Phase I of your Portfolio in EDU 100. Declare an Education major/minor and concentration areas and begin the 4 year planning process with your education advisor.

SOPHOMORES: Complete Phase I of your Portfolio. Apply to the Teacher Education Program (TEP) during the spring semester. See specific instructions in the Portfolio Assessment portion of this handbook on how to complete the process. Application materials can be found online and in this handbook.

JUNIORS: Successfully complete the Praxis II test in the appropriate licensure area/s before applying to Student Teaching. Complete Phase II of your Portfolio. Apply to the Student Teaching Program. Application materials can be found online and in this handbook.

SENIORS: Complete student teaching. Develop your Phase 3 Portfolio. DPI licensure is dependent upon successful completion of all requirements for certification and graduation from Carroll University.

APPLICATION DATES*

Teacher Education Program (TEP):

SPRING APPLICATION: Portfolio must be submitted on or before February 1
All required paperwork, including application, to be submitted to the Education office by January 25.

FALL APPLICATION: Portfolio must be submitted on or before October 1
All required paperwork, including application, to be submitted to the Education office by September 25.

Student Teaching Program:

FALL STUDENT TEACHING
Portfolio must be submitted on or before February 1
Application must be submitted by January 25 to the Education office.

SPRING STUDENT TEACHING
Portfolio must be submitted on or before September 1
Application must be submitted by August 25 to the Education office.