GENERAL INFORMATION ABOUT ADMISSION and RETENTION

Students are expected to:

1) begin the process of applying to the Teacher Education Program (TEP) during the Sophomore year;
2) maintain eligibility throughout the program;
3) successfully complete the appropriate Praxis II content test/s and have original copy of scores submitted to the Carroll University Education program by ETS;
4) apply for admission to the Student Teaching program by the deadline date in the semester prior to student teaching.

Students who are applying to the Teacher Education program are required to complete a minimum of 150 hours of experience with school aged children. At least 100 of these hours must be documented. Please note that these hours do not fulfill the hours required for field experience or other course observation requirements.

Students are required to complete field experiences at Carroll University. Transfer students with prior coursework may receive competency for EDU210 provided official documentation is submitted and approved. If a student earns an unsatisfactory grade in EDU 210, EDU 311 or EDU312, the Education Program will determine if he/she will be allowed the opportunity to re-enroll in these courses. Students will not continue in the Teacher Education Program if two unsatisfactory grades are received in field experiences.

There are three distinct phases throughout the program whereby the faculty make a formal decision about the student’s progress and notify the student of the results. Specific policies and procedures are delineated in this handbook. Students who do not apply by specified due dates should realize that their application will not be considered, and they will need to reapply the following semester. Those who are ineligible at the time of application must also realize that their admittance may be delayed or denied.

Students who do not maintain continuous registration in the Teacher Education Program or are refused admission must reapply for admission and will be subject to the requirements in existence at the time of the new application. Reapplication is necessary if students fail to register for two consecutive academic semesters. Decisions will be made on an individual basis concerning the need for reapplication of students who make significant changes in certification goals and/or majors during their enrollment in the Program. The Education faculty reserve the right to counsel students out of the Program when appropriate.

Many decisions of the Education faculty are governed by state statutes and are not reversible by this institution.