

FEES

Full-Time (12-19 credits)

The charges listed begin with the Summer I 2011 session and continue through the Spring 2012 semester. Full-time status is determined at the end of the first week of classes on the date indicated in the calendar as the last day to add classes.

Tuition

Tuition per year\$24,749

Residence Hall Room

| Carroll University Room Plans | cost/semester |
|---|---------------|
| Double room | \$2111 |
| Single room | 2467 |
| Triple room | 1525 |
| Carroll Street Apartments double (9 months) | 2600 |
| Carroll Street Apartments triple (9 months)..... | 2375 |
| Charles House single room | 2467 |
| Charles House double room | 2111 |
| College Avenue Apartments double (9 months)..... | 2600 |
| College Avenue Apartments triple (9 months) | 2375 |
| East House single room | 2467 |
| Frontier Hall | 2876 |
| Hartwell single (9 months) | 2678 |
| Hartwell double (9 months) | 2600 |
| Hartwell triple (9 months) | 2375 |
| New Hall | 2565 |
| Pioneer Hall..... | 2876 |
| Wright House single | 2467 |
| Wright House double | 2111 |

Resident Meal Plans and Rates

| Plan | Cost/ Semester | my meal Plan | Meals/ Semester or Week | Dining Dollars/ Semester |
|------|-------------------|-------------------------|----------------------------|-----------------------------|
| B | \$1,564 | 10 my meals Weekly Plan | 10 meals/week | \$250 |
| C | \$1,564 | 140 my meals Block Plan | 140 meals/semester | \$250 |
| D | \$1,757 | 14 my meals Weekly Plan | 14 meals/week | \$225 |
| E | \$1,757 | 160 my meals Block Plan | 160 meals/semester | \$350 |
| F | \$1,862 | 18 my meals Weekly Plan | 18 meals/week | \$200 |
| G | \$1,862 | 180 my meals Block Plan | 180 meals/semester | \$375 |
| H | \$2,098 | 220 my meals Block Plan | 220 meals/semester | \$425 |

Commuter Meal Plans and Rates

| Plan | Cost/ Semester | my meal Plan | Meals/ Semester or Week | Dining Dollars/ Semester |
|------|-------------------|------------------------|----------------------------|-----------------------------|
| R | \$407 | 30 my meals Block Plan | 30 meals/semester | \$100 |
| S | \$754 | 60 my meals Block Plan | 60 meals/semester | \$150 |
| T* | \$1,096 | 90 my meals Block Plan | 90 meals/semester | \$200 |
| U* | \$1,096 | 45 my meals Block Plan | 45 meals/semester | \$650 |
| V* | \$1,096 | 60 my meals Block Plan | 60 meals/semester | \$500 |
| W* | \$1,096 | 75 my meals Block Plan | 75 meals/semester | \$350 |

*Grand Avenue Plans – also available for juniors and seniors living in Frontier and Pioneer Halls

BookCHARGE

Charge Textbooks and Supplies to your Student Account

Currently enrolled students who have a PiONEer Card, have no holds on their student account, and have completed the Financial Responsibility Agreement are eligible.

BookCHARGE starts 10 days prior to the start of the semester and ends one week after the semester begins. You will need to present your PiONEer Card at the cash register. Your PiONEer Card will be swiped, charge eligibility verified and you will sign a charge receipt.

You are allowed to charge books, supplies and merchandise to your student account up to \$750 per semester. Please be responsible about your purchases. Remember, your charges will be reflected on your student account and will be billed to you.

The cost of textbooks varies. It is estimated that a student spends an average of \$1140 to \$1500 per year for books.

Other Fees and Deposits

Housing deposit (credited to student’s account)\$100

This sum is required to be submitted with the housing contract. When this deposit is paid, residence hall reservations are confirmed.

Housing cancellation penalty 500

This fee will be assessed if a student cancels a housing contract or is dismissed from the university. A prorated fee will be implemented for cancellations occurring during the summer of 2011 based upon the following schedule:

Deposit post date – April 15, 2011loss of \$100 housing deposit

April 16 – June 30, 2011 loss of \$100 housing deposit and \$250 cancellation fee

July 1, 2011 and after loss of \$100 housing deposit and \$500 cancellation fee

Housing room change fee 100

This fee will be assessed if a student changes his/her room assignment after the academic year begins.

| | |
|---|---------|
| Confirmation deposit (credited to student's account) | 200 |
| This sum is due and payable within 30 days after the date the applicant is notified of admission to the University or after financial aid is determined for those who are aid applicants. This deposit is collected only from new full-time students or from part-time students moving to full time status. It is generally not refundable. | |
| Registration and Orientation fee | 250 |
| New full-time students will be assessed this fee on their first billing. It is generally not refundable. | |
| Comprehensive fee..... | 349 |
| This fee is collected from full-time undergraduate students and is used directly by the University to address needs common to the student body. | |
| Activity fee | 150 |
| This fee is collected by the University at the request of the Student Senate and is distributed by the Senate to eligible student organizations. | |
| Security deposit for Carroll University students | 100 |
| New students are required to post a \$100 deposit which is held as security against unpaid damages and fines. The deposit is refunded when a student graduates or when a student withdraws after at least one full semester. Security deposits are nonrefundable for disciplinary or academic dismissals. While students are continuing at Carroll, damages, fines and special charges are to be paid within 10 days of notification; otherwise such amounts will be added to the billing for the semester. Damages, fines, and special charges which remain unpaid will be charged against the security deposit if the student is not returning. | |
| Nursing program fee | 485 |
| This fee is assessed to all full- and part-time nursing students with a Nursing major. | |
| Professional liability insurance | 20 |
| This fee is assessed to Health Sciences majors who are required to carry professional liability insurance when enrolled in any clinical course. | |
| Completion fee | 80 |
| The fee will be charged whether a student participates in the graduation ceremony or not, to cover diplomas, diploma covers, degree audits and other associated costs. | |
| Parking permit for resident Carroll students | 168-265 |
| Resident students may apply for parking permits for residence hall lots. Because parking spaces are limited, they are assigned by the safety office according to established criteria. | |
| Stop Payment Fee (subject to change based on bank fees)..... | 32.50 |
| NSF Fee (subject to change based on bank fees) | 25 |
| <i>Interest: 1% interest (12% APR) will be added to balances not paid within 30 days.</i> | |
| Non-refundable registration fee | |
| for International and Off-Campus Programs | 250 |
| Study Abroad Fee (per semester) | 500 |
| Auditing (per credit) | 85 |
| Auditing (Nursing-per credit)..... | 102 |

FEES

| | |
|--|-------|
| Credit for work experience (per credit) | 160 |
| Credit for work experience (Nursing-per credit) | 193 |
| Internship(per credit) | 310 |
| Internship (Nursing-per credit) | 409 |
| Internship: Written Project (per credit) | 160 |
| Internship: Written Project (Nursing-per credit) | 193 |
| Credit by examination (per credit) | 155 |
| Credit by examination – Nursing courses (per credit) | 193 |
| Prior Learning Assessment (per credit) | 160 |
| Prior Learning Assessment (Nursing-per credit) | 193 |
| Tuition per credit for additional credits – non-nursing (greater than 19 credits) .. | 310 |
| Tuition per credit for additional credits – nursing (greater than 19 credits) | 409 |
| Language Credit Abroad Programs (4-11 credits) | 260 |
| Language Credit Abroad Programs (12-16 credits) | 520 |
| Course fees (per course) | 48-75 |
| These fees are required for classes with expendable material costs, as well as other costs unique to the course, and include, but are not limited to, lab courses. | |
| Chemistry 098/Mathematics 098 | 1240 |

Athletic Training Program Fees

| | |
|--------------------------|-------|
| Junior Program Fee | \$370 |
| Senior Program Fee | 270 |

Applied Music Fees

The academic year charges for individual instruction in voice, piano, organ, strings, winds and percussion are:

| | |
|------------------------------------|-------|
| One-half hour lesson per week..... | \$450 |
| One hour lesson per week | 900 |

No refunds of applied music fees will be made after the second week of classes.

ADDITIONAL EXPENSES – NURSING PROGRAM

Nursing is a practice discipline and students enrolled in the nursing program must plan for additional costs that are directly related to the program. These include uniforms, nursing textbooks, health requirements, CPR certification, liability insurance, and transportation costs associated with clinical experiences.

- Uniform cost will vary depending on vendor used. Uniform patch is available through the bookstore. Also required for clinical nursing courses: watch with a second hand, white nurses shoes (or all white athletic shoes), bandage scissors and stethoscope.
- Students are required to carry professional liability insurance when enrolled in any clinical course. Cost varies according to plan selected and agency used.
- Nursing pin. Cost varies depending on quality ordered.

-
- For graduating seniors desiring registration and licensure in Wisconsin:
 - Registration fee for NCLEX exam
 - Application for State Board
 - Work permit for graduates working in Wisconsin
 - State Board registration photograph
 - Class composite photograph (optional)

Payment of Student Accounts

It is the responsibility of all Carroll University students to read and complete the Carroll University Financial Responsibility Agreement. This can be found online at my.carrollu.edu>Student>My Info>Financial Responsibility Agreement. Charges for tuition, fees, room and board are the obligation of the student upon registration and are to be paid no later than the first day of the semester/session. A student may attend classes, take examinations, and be entitled to the benefits of a fully registered student only when all charges have been paid or satisfactory financial arrangements have been approved by the Business Office.

Course and Fee statements will be available online at my.carrollu.edu. Click on Student>Billing and Payment>View Bill. Full payment of the balance must be made by the first day of the semester/session unless payment plan arrangements have been approved by the business office. Due Dates are Fall 2011: September 1, 2011; Winter 2012: January 2, 2012; Spring 2012: January 19, 2012; Summer Session I, 2012: May 14, 2012; Summer Session II, 2012: May 31, 2012; and Summer Session III, 2012: July 16, 2012. If additional charges are incurred during a semester, a statement available online at my.carrollu.edu will show those supplemental charges. These charges are due upon receipt of the billing.

Interest Charges: The University will use a monthly periodic rate of 1%, which corresponds to an ANNUAL PERCENTAGE RATE of 12% to compute the FINANCE CHARGE. The University calculates finance charges by applying the periodic rate to the adjusted balance of a student account. The adjusted balance is equal to the prior balance shown on the monthly statement less any payments and credits received on or before 30 days from the first day of the month. The student may pay the balance in full at any time. If the current balance shown on the monthly statement is paid on or before 30 days from the first day of the month, the student will incur no FINANCE CHARGE. If the full payment is not made by that date, a FINANCE CHARGE is imposed on the balance of the account. Interests and late fees will be compounded on a monthly basis and interest will be charged on the entire amount thereafter. A student with an unpaid balance will not be allowed to register for the next semester or participate in study abroad programs until that balance is paid in full. In the event of default, the University may refer the account to a credit reporting agency, a collection agency, and/or initiate legal action to recover any outstanding debt. The student will be responsible for the costs of collection, including, without limitation, interest, penalties, collection agency fees, court costs and attorney fees. Additional information can be obtained in the Business Office.

FEES

Diplomas and transcripts of credits and credentials will be issued only to students who have settled all obligations to the University, including tuition, fees, fines and signatures on loan documents. Any student who is delinquent on a payment plan will have the above credentials held.

How payments are applied to student accounts

Credits to students' accounts are applied in the following manner:

Financial aid in the form of grants and scholarships is the first item credited to the student's account and will be applied in the following order:

Tuition, program fees, other fees, board charges, room charges

Cash payments (other than student loans) will be applied to fines and incidental charges.

The remaining cash and/or loan proceeds made to student accounts are applied against charges not covered by grants and scholarships in the following order:

Tuition, program fees, other fees, board charges, room charges

Information regarding payment plan options may be obtained from the Business Office of the University. Students are invited to contact the Business Office if they have any questions concerning payments due to the University.

Veterans' Benefits

Veterans eligible for education benefits should apply with the appropriate agency prior to registering for classes. After applying for benefits, veterans should contact the institution's Veterans Certifying Official to notify them of their intent to collect benefits. Federal benefits paid under chapters 30, 35, 1606, or 1607 will be paid directly to the student. Recipients of such payments are advised to anticipate a delay of about two months before receiving the first payment. Students receiving benefits under these chapters should be prepared to pay all expenses since payments are made directly to the veteran. Chapter 33 (Post 9-11 GI Bill) and the Yellow Ribbon Benefits will be paid directly to the higher education institution.

Part-time (Less than 12 Credits)

Tuition

| | |
|---|-------|
| Undergraduate course per credit..... | \$310 |
| Nursing course per credit | 409 |
| *Undergraduate OCICU course per credit | 400 |
| Auditing per credit | 85 |
| Auditing Nursing per credit | 102 |
| Credit by examination (per credit) | 155 |
| Credit by examination – Nursing courses (per credit)..... | 193 |

These charges do not apply to full-time students who drop a course after the first week of a semester.

*Please refer to the University’s Web site for information pertaining to Carroll’s online consortium (OCICU) courses.

Students contemplating dropping and substituting courses involving online programs may substitute another section of the same course as long as it is in the same term (“term” applies to the period during which the course is offered, beginning to ending date). Traditional courses and courses offered through the Online Consortium of Independent Colleges and Universities (OCICU) have different start and end dates and drop policies even though they may be equivalent courses. Students contemplating dropping or substituting an OCICU course with a traditional course or an OCICU course must contact the registrar at 262.524.7211 or e-mail ahandfor@carrollu.edu for policy and cost information.

Interest Charges: The University will use a monthly periodic rate of 1%, which corresponds to an ANNUAL PERCENTAGE RATE of 12% to compute the FINANCE CHARGE. The University calculates finance charges by applying the periodic rate to the adjusted balance of a student account. The adjusted balance is equal to the prior balance shown on the monthly statement less any payments and credits received on or before 30 days from the first day of the month. The student may pay the balance in full at any time. If the current balance shown on the monthly statement is paid on or before 30 days from the first day of the month, the student will incur no FINANCE CHARGE. If the full payment is not made by that date, a FINANCE CHARGE is imposed on the balance of the account. Interest and late fees will be compounded on a monthly basis and interest will be charged on the entire amount thereafter.

A student with an unpaid balance will not be allowed to register for the next semester or leave on a study abroad program until the account balance is paid in full. Diplomas and transcripts of credits and credentials will be issued only to students who have settled all obligations to the University including tuition, fees, fines and signatures on loan documents. The student will be responsible for the costs of collection, including, without limitation, interest, penalties, collection agency fees, court costs and attorney fees. Additional information can be obtained in the Business Office.

Refer to the Graduate Catalog for information regarding the graduate programs.

Internships

The University offers three types of internships. It is the student’s responsibility to register for the appropriate internship course.

1. Internship with approval and placement by the program instructor
 (Course 480) \$310 per credit
 \$409 per credit - Nursing
2. Credit for work experience approved by the program instructor
 (Course 483) \$160 per credit
 \$193 per credit - Nursing
3. Written project completed at work site and approved by the program instructor (Course 482) \$160 per credit
 \$193 per credit - Nursing

Refund Policies

Full-time status is determined at the end of the first week of classes on the date indicated in the calendar as the last date to add classes. A full-time student who drops below 12 credits after this date will continue to be billed at full-time rates unless the student withdraws from the University.

To begin the withdrawal process the student must fill out the withdrawal form. This form may be obtained from the Office of Student Success in the Financial Aid Office. This form must be returned to the Office of Student Success so that the University can calculate the refund, if any, of institutional charges and determine the amount of aid that may need to be refunded to the various sources.

Refunds may be available for students with Title IV federal aid who withdraw from the University.

Students with federal aid who withdraw from the University will have their Title IV aid recalculated in accordance with guidelines established by the U.S. Department of Education derived from the October 7, 1998, Reauthorization of the Higher Education Act.

The federal formula provides a return of the Title IV aid if the student received federal financial assistance in the form of a Pell Grant, Supplemental Education Opportunity Grant, Perkins Loan or Subsidized and Unsubsidized Stafford Loans or PLUS Loans and withdraws on or before completing 60% of the semester. The percentage of Title IV aid earned is equal to the number of calendar days completed in the semester divided by the number of calendar days in the semester. Scheduled breaks of five or more days are excluded.

Pro-rated Title IV federal aid is returned to the respective federal programs in the following order:

1. Federal Unsubsidized Stafford Loan Program
2. Federal Subsidized Stafford Loan Program
3. Federal Perkins Loan Program
4. Federal PLUS Loan Program
5. Federal Pell Grant Program
6. Federal SEOG Program
7. Any other assistance awarded to the student under programs authorized by Title IV HEA

For purposes of repayment, if funds are released to a student because of a credit balance on the student's account, then the student may be required to repay some of the federal grants released to the student. Until the repayment is resolved, the student is ineligible for further Title IV assistance. These refund policies are based upon the rules and regulations of the U.S. Department of Education and are subject to change. Worksheets used to determine the amount of refund or return of Title IV aid are available upon request at the Carroll University Business Office.

Students who withdraw and have Carroll aid and/or aid other than Title IV will earn this aid according to the following schedule:

| Fall 2011 | | Spring 2012 | |
|------------------------------|------|------------------------------|------|
| <u>Withdraw on or before</u> | | <u>Withdraw on or before</u> | |
| Wednesday, August 31 | 0% | Wednesday, January 18 | 0% |
| Monday, September 12 | 20% | Monday, January 30 | 20% |
| Monday, September 19 | 40% | Monday, February 6 | 40% |
| Monday, September 26 | 60% | Monday, February 13 | 60% |
| Monday, October 3 | 80% | Monday, February 20 | 80% |
| Tuesday, October 4 | 100% | Tuesday, February 21 | 100% |

Financial aid for part-time students will be adjusted to reflect the final number of credits for which the student is enrolled on Thursday, September 8, 2011, for the fall semester or on Thursday, January 26, 2012, for the spring semester. If enrollment on either one of these dates is for fewer than six credits, no financial aid will be available for the term unless the student is eligible for a Federal Pell grant.

Although the Financial Aid Census date (adjustment date for financial aid) is one week after the semester begins, we are required by federal law to review any students who received the Federal Pell Grant. Under federal regulations, students can only receive Federal Pell Grants for the classes they attended. The regulation states the following: If a student begins attending some but not all of his or her classes, the Financial Aid Office will have to recalculate the student's Pell Grant award based on the student's actual enrollment status. Therefore, if you receive a Federal Pell Grant, we will review your enrollment status throughout the semester.

Tuition refunds:

- Full or part-time students who withdraw from the university may be eligible for a tuition refund.
- Part-time students who drop courses may be eligible for a tuition refund.

| Fall 2011 | | Spring 2012 | |
|--------------------------|---------------|--------------------------|---------------|
| <u>Drop on or before</u> | <u>Refund</u> | <u>Drop on or before</u> | <u>Refund</u> |
| Wednesday, August 31 | 100% | Wednesday, January 18 | 100% |
| Monday, September 12 | 80% | Monday, January 30 | 80% |
| Monday, September 19 | 60% | Monday, February 6 | 60% |
| Monday, September 26 | 40% | Monday, February 13 | 40% |
| Monday, October 3 | 20% | Monday, February 20 | 20% |

Refunds of room and board fees are available if a resident student officially withdraws from the University. The amount is determined by the refund calculations listed above or, in the case of board fees, actual use, whichever is greater.

All refunds will be reduced by a 5% administrative fee (not to exceed \$100).

All **scholarships, grants, and loans** must be credited to a student account before a refund check will be issued.

FEES

No refund of tuition, fees, room or board will be made to students dismissed or suspended from the University for disciplinary or academic reasons. Refunds of study abroad program registration fees are subject to regulations available in the Office of International Education.

Refund policy for military reservists called to active duty: The University recognizes the sacrifices that those in the armed services make while serving our country. We are proud to have these individuals as a part of our campus community and therefore maintain the following policy:

- The student must provide the Registrar's Office copies of official military orders. The student will then be automatically withdrawn from all of his/her courses for the given semester. The academic record will reflect the non-punitive "W."
- The student will be eligible for a full refund for tuition and course fees for any courses that are not completed during that semester/session.
- Any room and board charges will be prorated based on the date in the semester the student is required to leave and the remaining amount will be refunded.

All students adding or dropping a course must do so in writing through the Registrar's Office. Refunds are based on the date of the postmark of withdrawals sent by mail or on date of delivery of those brought in personally to the Registrar's office. If a student drops from a credit class to an audit, the refund will be based on the credit course fee according to the refund policy. If a class is cancelled due to lack of enrollment, students registered for that class will be given a full refund.